



Schengen Business Visa C for Switzerland: **BUSINESS FAST TRACK program (BFT program)**

The Schengen visa application form is free of charge and can be downloaded here:

<https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html>

Appointments can be made at VFS Global via: <https://visa.vfsglobal.com/tha/en/che/>

Please prepare the documents in the following order, please do not staple sheets together.	☐
STCC Members: Copy of the corporate membership certificate	☐
Schengen visa application form: - Duly filled in (in English, German, French or Italian) with blue or black biros. - Dated & Signed by visa applicant	☐
Valid passport: - Issued within the last ten (10) years - At least two (2) blank pages - Validity three (3) months beyond the date of planned departure from the Schengen area - Copy of passport (biodata page) and copies of previous visas and their entry and exit stamps	☐
Two (2) recent, identical passport photos: 3,5 cm x 4 cm, in color, neutral light background	☐
Original and copy: Travel and Health insurance: - Stamped and signed - Minimum cover of EUR 30,000.- - Valid for all Schengen countries and for the total duration of the intended stay. - The insurance must cover any repatriation in the event of illness, emergency medical assistance and/or emergency admission to hospital	☐
BFT program members: Company letter, signed by <u>one</u> of the companies' designated signatories of the BFT program, containing: - Personal data of employed person with position and since when working with the company - purpose of travel If immediate family members (Wife, children) accompany the traveler on his Swiss Business trip and they are included in the company letter, they can apply for their Schengen Tourist Visa C at the same time and with the same documents.	☐
If applicable: Name change document	☐
If application is submitted by a third person: informal authorization letter and ID document of third person	☐
Documents in Thai language have to be translated into English (or German/French/Italian)	☐
Visa fee: EURO 80 payable in THB	☐
VFS Fee (Standard) THB 720*. Please note with a walk-in an additional fee of THB 2'500 is due *VFS processing fee is subject to change in exchange rate	☐

The Visa Section of the Regional Consular Center in Bangkok reserves the right to request further documents and/or to invite the applicant to a personal interview.

35 North Wireless Road (Thanon Witthayu Nuea)
Lumphini, Pathum Wan
Bangkok 10330

G.P.O. Box 821, Bangkok 10501

Phone: +66 2 674 6900, Fax: +66 2 674 6901
bangkok@eda.admin.ch, www.eda.admin.ch/bangkok